



FOR YOUR HEALTH

Caring Community Grants Program Timeline

Jan. 2021	The 2021-22 CC grant cycle begins with the opening of the LOI application window starting on January 15 .
Feb. 2021	LETTER OF INTENT DUE February 12, 2021 by 5pm The Grants Review Committee will review the Letters of Intent in late February. A notification will be sent to the prospective grantees asked to submit a full application.
March 2021	FULL APPLICATION DUE March 26, 2021 by 5pm
May 2021	The Grants Review Committee will meet to discuss full applications in mid-May. Following review of the completed applications in May the Grants Review Committee will make its recommendations for funding to the District Board of Directors in June.
June 2021	Board to vote on grants recommendations at the June 2021 Board Meeting. The District Board may chose to offer full funding, partial funding or no funding. Applicants offered partial funding will be provided a Scope of Work Change Form to revise their proposal to match the reduction in funding. These meetings are open to the public and committee members and grant applicants are welcome to attend. We will notify grantees of their approval and grant amount and mail an agreement. A special training for new grantees on program evaluation and reporting will be required (Date TBD) Checks for half of the grant amount will be mailed out first week of July.
Dec. 2021	MID-YEAR REPORTS DUE December 17, 2021 by 5pm
Feb. 2022	Second half of grant funding upon successful completion and acceptance of mid-term report and possible site visit
June 2022	FINAL REPORTS DUE June 17, 2022 by 5pm

Questions: Please contact Jenny Bratton (650-421-2155 x 207 or jbratton@seqhd.org)